

Minutes of the Parish Council meeting of Skellingthorpe Parish Council held on Tuesday 29<sup>th</sup> November 2022 at 7.00pm at Skellingthorpe Community Centre

Present: Cllr R Thorn (Chair) Cllrs J Thorn, Wormleighton, Shaw, Lamb, Coyle-fox, Bright, Nicholds, Crockatt and Richardson

Clerks: L Skinner & M Rouston

Residents L Fear,

Chair welcomed all and apologized for the fact he might have to pass the meeting to Vice as he had recently had an operation on his throat.

### 1. Apologies for absence and reasons given.

County Councillor M Thompson (wife in hospital) District Councillors Johnston (Hospital appointment and Goldson (Covid)

2. To receive any declarations of interest in accordance with the requirements the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interest: None

3. To Inspect the Parish Council Insignia – Inspected

4. Approve Minutes of the Parish Council Meeting of the 25<sup>th</sup> October 2022

Minutes were Proposed & Seconded All in Favour

**Motion Carried**

5. **Chairs Report.** Chair reported on S106 monies contacted local council clerks that had recently obtained funds in a similar vein to Skellingthorpe. He had spoken to Witham St Hughes clerk, who advised they had funds put into Reserves from NKDC to fund a major project in the future. He had visited Branston Parish Council who had shown him their recent project that involved new changing rooms for footballers, which was modular and of non-brick construction, which did not fit our profile, but they advised to ensure we had enough funds for all works such as supplying electricity, water etc to the site. He advised that they had used Scope from Lindum, who would project manager. He also advised on his visit to Lincoln City Council CCTV surveillance team.

6. **Clerks Report** RFO advised that a prospective new Councillor had approached the office, but as she does not move into the village until January, and with elections in May, she cannot apply to be a Councillor for a year, but she had been invited to attend as a visitor to the Council Meetings when she moves. Currently she is a Councillor within Martin Parish of NKDC.

RFO also requested that Councillors reply to office emails so the office knows they had been received and read. Clerk, spoke on the Christmas Fayre, which had been a success, but asked if Councillors could please assist with putting away tables and chairs after such an event. She thanked Cllr Coyle-Fox and husband for doing this with herself. This create a general discussion on why Councillors should help, and should there not be a Janitor to do the work. Chair then asked for Council to move on.

### 7. Financial Matters

- a) **Resolve** to accept October Accounts. Council had received copies of Income and Expenditure for the month, prior to the meeting. Questions was asked on Continental Landscapes which RFO answered. Proposed and seconded to accept **Motion Carried**
- b) Internal Auditor Report No questions were asked and report was accepted.
- c) Precept Requirements and meeting date to be set. RFO explained precept requirements and paperwork to NKDC. Dates were discussed and RFO proposed to send out details of

the precept paperwork to Council for them to look at before the meeting, and it was also proposed that the next Full Council Meeting in December would be mainly a precept meeting to enable the paperwork then to be sent to NKDC for the period set out.

**8. January's full Council meeting date changed to 24<sup>th</sup> January 2022** Council advised  
**9. Receive reports from representatives of Outside Bodies.** Due to non-attendance by representatives, there was no report other than a letter sent by District Councillor Goldson, which the clerk read out. This was regarding Warm Hubs, which would be discussed in item 17 of the Agenda.

**10. Community Centre report** Cllr Coyle-Fox as Chair of the CC Management Committee advised that an appointment with Lloyds to take out new Bank Account was booked on the 5/1/23 . Kings Coronation event on Friday 5<sup>th</sup> May was being looked into with 6 artistes to be looed at for the entertainment, with committee being able to voice their opinion at their next meeting. Mike Connock is now sorting out a website. Booking system will be handed to the Clerks January 2023. New Years eve tickets are on sale and also advertised in December Skellingthorpe Matters with the appropriate contact details

**11. S106 Monies** Cllr C Lamb advised that he will stay on as Chair until this project is finished. He advised there was a meeting for all in the Parish Office on the 6<sup>th</sup> December, and a meeting in the Community Centre for all residents on the 11<sup>th</sup> January which has been advertised in 3 editions of S. Matters, after that there will be no further meetings for residents opinions. Cllr Lamb wasn't happy that out of 3,000 residents we only had 40 residents attend, and hoped for a better turn out for the 11<sup>th</sup> January meeting.

**12. Policies Working Party** . Council was advised that this working party had met, with further meetings planned, then the policies will be retyped and presented to Full Council to be signed off.

**13. CCTV** - to be discussed in Closed session.

**14. Report from Events Meeting**

a) Kings Coronation it was proposed that the Parish Council hold a music event on May 8<sup>th</sup> special Bank Holiday. Chair had approached the local schools, and St Lawrence school will take part in some activities, one hopefully being a Maypole. This event will need a budget. It was proposed Council to apply for an annual Music Licence which can be in situ for other events through the year. Council agreed to this with Cllr Ron Thorn looking into the matter.

**15. Report from Planning** Council was advised there wasn't any item that create a problem, although there were technical issues with an application from Kelvindale. There had been a few tree applications, but these were referred back to NKDC tree officer, as currently Council does not have a qualified tree officer.

**16. Report from HR – Health and Safety issues** Council was informed that there was issues regarding relevant work on the electrics in and around the Parish Office, and there could be a problem with Fire issues in the Foyer of the office and safe exit of the office, and the fact that the back door was not a proper Fire Exit door. It was proposed to be compliant and for the work to be completed quickly to get a new fire door. **Motion Carried Clerks to look into matters.**

**17. Warm Hub Campaign** Cllr Coyle-Fox proposed that a group be set up and following on from the letter that District Councillor Goldson had sent to the office that he was invited to be chair. This group would be volunteers and to hopefully include Sam Durant from St Lawrence Church and Pat Robinson from Skellingthorpe Methodists to make ONE group for the village. This may involve using different buildings to provide this facility, due to the logistic problems using the Community Centre, Cllr Coyle-Fox to contact District Councillor Goldson and place an article in Skellingthorpe Matters for volunteers.

**18. Correspondence**

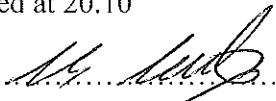
**a) Letter and emails from C Goldson**

These letters had been received in conjunction with CCTV problems ongoing. These had been replied to by the Chair, and was Noted. It was agreed that mistakes had been made in the past. Cllr Bright suggested that a meeting is held in the Parish Office, with Chair, Clerks and District Councillor Goldson and also hoped that decisions regarding CCTV in closed session will rectify the situation.

**19. Articles for Skellingthorpe Matters:**

There was a discussion on the Parish Council page size and visibility, and it was suggested that we looked at a full page, possibility of making a monetary donation to get a bigger page. Cllr R Thorn to contact Toucan publishing. Articles on the S106 meeting and the New Years dance have already been sent by clerks.

Meeting closed at 20.10

Signed .....  .....

Date ..... 13 - 12 - 2022 .....

