

Minutes of the Extra-Ordinary meeting of Skellingthorpe Parish Council held on Tuesday 10th January 2023 at 7.00pm at Skellingthorpe Community Centre

Present: Cllr. R. Thorn (Chair) Cllrs Coyle-fox, Bright, Nicholds, Lamb, Richardson, Crockett, Shaw, Wormleighton and J. Thorn

District Cllr. C. Goldson, Christine Goldson

Clerks: L Skinner & M Rouston

Chair opened the meeting and welcomed everyone for attending tonight.

1. Apologies for absence and reasons given. None

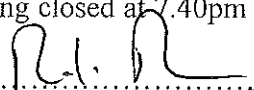
2. To receive any declarations of interest in accordance with the requirements the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interest: None. Clerk advised Chair that Cllr. Wormleighton should declare an interest as he was involved with the installation of the current CCTV system. Chair declined to take this advice on the grounds it was not necessary.

CCTV Policies. Chair advised that the CCTV, GDPR/Data Protection and Council Privacy Policies have been done. All had a copy before the meeting, but all members looked through and agreed that no amendments were needed. However, Cllr. Shaw suggested on the Privacy Policy an additional line to mention recordings of Council Meetings should in the future the Council records meeting. On each Agenda it should be stated that this meeting will be recorded and by staying you are consenting to being recorded. It was resolved to accept these policies and proposed by Cllr. Lamb and 2<sup>nd</sup> by Cllr. Bright. All in agreement.

CCTV Signage. Our signage around the village should be changed. 10 signs are needed at each entrance to the playing field and car park. They should consist of a yellow background with the company for maintaining the system and contact details of the system controller. A logbook will be kept in the parish office for the controller to complete and sign when the system is viewed and will countersign at each Full Council Meeting by the Chair. Cllr. Nicholds asked if the system was on 24 hours and was advised only for recording purposes and not for viewing. The contractor will be advised to re-instate the system asap although we do not hold any passwords or activation codes which they are aware of.

Warm Hub. Council approved to support this project at the last meeting, and it was proposed that we financial support this. The Community Centre has waived the hire charge of the hall but will invoice the Parish Council for the extra energy that is used. Refreshments will be paid out of the petty cash. Whoever is on duty will buy any supplies necessary and present the receipt to the RFO who will re-imburse by return. Cllr. Bright has offered to be the co-ordinator on this and will ensure that there is a rota of volunteers to hand. The first session will be Friday 13<sup>th</sup> January 1-4pm and there will be a session on every Friday until 31<sup>st</sup> March 2023. Christine and Chris Goldson have designed the leaflets, the office printed them and delivered them to Skellingthorpe Matters to go in each copy of the magazine when it is delivered to every property in the village.

The meeting closed at 7.40pm

Signed .....  ..... Date 14/12/22 .....