**Dear Councillor** You are hereby summoned to attend the next meeting of Skellingthorpe Parish Council which will be held on Tuesday 28th November 2023 commencing at 7.00pm in the Community Centre Lincoln Road Skellingthorpe. The business to be dealt with at the meeting is listed in the agenda.

‘**Parishioners’ Question Time’** will be available between 7.00 and 7:15pm. Residents can speak for 3 minutes, they need to advise the Parish Clerks on the subject they wish to discuss with at least 24

Items at meetings are taken in order of inclusion, subject to the Chairman’s (with the Council’s) discretion to bring items forward or back to orderly manage the meeting and not unnecessarily exceed the recommended time for meetings

**AGENDA**

1. Apologies for absence and reasons given
2. To receive any declarations of interest in accordance with the Localism Act 2011, and to consider any applications for dispensations
3. To Inspect the Parish Insignia
4. To approve minutes of the Full Parish Council meeting held on 31st October 2023
5. Chairs Report
6. Clerks Report
7. Financial matters:
   1. Resolve approval of accounts for October 2023
8. Report from Outside Bodies
   1. North Kesteven District Councillors
   2. Lincolnshire County Councillor
9. Report from Internal Committees
   1. Community Centre Management Committee Meeting 21st November 2023 and Financial Report
   2. Events Committee
   3. Planning Committee
10. To organise a Budget Meeting with all Councillors in preparation for January Precept
11. Standing Orders
12. Voting for Skate Park Tenders
13. S106 / New Pavilion update

14.Correspondence:

1. Articles for Skellingthorpe Matters Magazine
2. To Move into Closed session in accordance with the Public Bodies (Admission to meetings) Act 1960
3. Next Full Council Meeting 12th December 2023
4. All Councillors to have photo taken at end of Meeting